



NOTICE OF PUBLIC MEETING

REGULAR MEETING OF THE BOARD OF TRUSTEES

Monday, June 11, 2018

5:00 p.m.

Board Room

1500 West Agency Road, West Burlington, Iowa

Tentative Agenda

1.0 Routine Items

1.1 Call to Order, Roll Call, and Pledge of Allegiance

1.2 Adoption of Formal Agenda

2.0 Communications (Limited to Five (5) Minutes per Individual)

2.1 Audience

2.2 Administration

2.3 Board

2.4 Iowa Association of Community College Trustees Report

3.0 World Changing – Changing Our Thinking

3.1 Emerging Issues/Future Agenda Items

3.2 Overview of Insurance – IMPACC (*Kevin Carr & Kevin Murphy*)

4.0 Action Items

4.1 Approval of Consent Agenda

(NOTE: All matters listed on the attached Consent Agenda are considered to be Routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.)

4.2 Tuition Rate

4.3 FY 2019 Operating Budget

4.4 Presentation of Accounts Assigned to Collections/Write-Off

4.5 FY 2019 Iowa Association of Community College Trustees Membership Dues

5.0 Accountability

5.1 Update on KPI #4, Student Satisfaction

5.2 President's Report

5.3 Financial Report

5.4 Facilities Update

6.0 Future Meetings

Iowa Association of Community College Trustees (IACCT) meetings:

- June 14, 9 a.m., IACCT Office
- July 18 – 20, IACCT Annual Conference, North Iowa Area Community College (Mason City)
- September 6, 9 a.m., IACCT Office
- October 11, 9 a.m., IACCT Office
- October 24 – 27, ACCT Annual Congress, New York

SCC Board of Trustees meetings:

- Monday, June 19, 1 – 4 p.m. at West Burlington Campus – Board Work Session
- Monday, July 9, 5 p.m. at Mt. Pleasant Center
- Monday, August 13, 5 p.m. at West Burlington Campus
- Monday, September 10, 5 p.m. at Keokuk Campus

7.0 Adjournment



Sherry Zeller, Board Secretary

Item 4.1
CONSENT AGENDA

for
 June 11, 2018, Regular Board Meeting

1. Approval of Minutes for the May 8, 2018 Board of Trustees meeting
2. Presentation of Bills of Account
3. Resignations, Terminations and Mutually Agreed to Contract Adjustments

| Name | Title | Date of Hire | Last day of Employment | Reason |
|-----------------|--|---------------------|-------------------------------|--|
| Matthew Auliff | Promise Jobs Employment and Training Specialist | 11/07/2016 | 05/18/2018 | Personal |
| Devin Blint | Promise Jobs Employment and Training Specialist | 07/19/2004 | 06/29/2018 | Reduction in force due to loss of grant funding. |
| Chadley Carr | Promise Jobs Employment and Training Specialist | 01/18/2016 | 06/29/2018 | Reduction in force due to loss of grant funding. |
| Rachel Daily | Promise Jobs Employment & Training Specialist/Team Lead – Cedar Rapids | 07/1/2016 | 06/29/2018 | Reduction in force due to loss of grant funding. |
| Courtney Dayton | Promise Jobs Employment and Training Specialist – Cedar Rapids | 07/01/2016 | 06/29/2018 | Reduction in force due to loss of grant funding. |
| Stewart Jack | Assistant Professor – Information Technology | 01/09/2012 | 08/19/2018 | Personal |
| Victoria Kiger | Adult Education & Literacy Program Instructor | 08/17/2017 | 06/15/2018 | Personal |
| Jennifer Knaack | Promise Jobs Employment and Training Specialist – Cedar Rapids | 07/01/2016 | 06/29/2018 | Reduction in force due to loss of grant funding. |

| | | | | |
|---------------------|--|------------|------------|--|
| Holly Luttenegger | PACE Career Navigator | 04/05/2015 | 06/15/2018 | Accepted TRIO SSS Project Advisor position. |
| Kristina Martinez | Director of Adult Education & Literacy | 11/28/2016 | 05/17/2018 | Personal |
| Sloane Murray | Program Advisor, TRIO Student Support Services | 02/28/2017 | 06/29/2018 | Unable to meet requirements of the position. |
| Katie Patterson | Promise Jobs Employment & Training Specialist – Cedar Rapids | 07/01/2016 | 06/29/2018 | Reduction in force due to loss of grant funding. |
| Rebecca Rome | Promise Jobs Pre-Employment Training Facilitator - Davenport | 11/01/2012 | 06/29/2018 | Reduction in force due to loss of grant funding. |
| Trisha Rounds-Smith | Adult Education & Literacy Program Lead Instructor | 07/07/2017 | 05/15/2018 | Personal |
| Tyrrannie Thomas | Promise Jobs Employment & Training Specialist - Davenport | 12/15/2014 | 06/29/2018 | Reduction in force due to loss of grant funding. |

4. Employment Contracts

| Name | Title | Contract Period | Salary |
|------------------------------------|--|-----------------------------------|-----------------------------------|
| Michelle Glass (Replacement) | Head Volleyball Coach/Enrollment Specialist/Resident Advisor | June 18, 2018 – June 30, 2018 | \$1615.40.23 (\$42,000 annual) |
| Holly Luttenegger (Replacement) | TRIO SSS Project Advisor | June 18, 2018 – June 30, 2019 | \$1,417.69 (\$36,860 annual) |
| Randall Moffett (Replacement) | Assistant Professor, History | August 20, 2018 – August 19, 2019 | \$58,989.00 (\$58,989 annual) |
| Diane Pepple (Replacement) | Student Success Advocate – Keokuk (.50 FTE) | June 14, 2018 – June 30, 2018 | \$876.96 (\$19,000 annual) |

5. FY 2019 Board of Trustees Meeting Schedule (see attachments)

Proposed FY19 Southeastern Community College Board Meeting Dates
Regularly Scheduled Board Meetings — Second Monday of each month at 5 p.m.
(Exceptions as noted*)
Tentative Location as Shown

Monday, July 9, 2018 — Mt. Pleasant Center

Monday, August 13, 2018 — West Burlington Campus

Monday, September 10, 2018 — Keokuk Campus

Monday, October 8, 2018 – West Burlington Campus

Monday, November 12, 2018 — West Burlington Campus

Monday, December 10, 2018 — West Burlington Campus

Monday, January 14, 2019 — West Burlington Campus

*Monday, February 18, 2019 — West Burlington Campus (third Monday due to the ACCT National Legislative Seminar)

*Monday, March 18, 2019 — West Burlington Campus

Monday, April 8, 2019— West Burlington Campus

*Tuesday, May 14, 2019 — West Burlington Campus (High School Equivalency graduation ceremony)

Monday, June 10, 2019 — West Burlington Campus